

## **Instructions for Authors**

Editorial Board of the Society of Material Engineering for Resources of Japan

### **General Information**

This brief note has been written for authors who plan to submit articles for *International Journal of the Society of Materials Engineering for Resources*. The papers to be published on the Journal should include syntheses, properties, processes or functionalities of materials, which are valuable and informative for the wide range of researchers. The articles are classified into three categories: original paper, technical note and review articles. The original paper and technical notes should include new data, findings or discussions which are not published elsewhere in scientific journals. The review articles should summarize or organize the specific scientific topic which has already been reported in publication by the authors or other researchers. The submitted articles will be peer-reviewed by two referees who are expert in the research field.

The corresponding author should send HEADER OF THE MANUSCRIPT, a cover letter and the manuscript. The corresponding author is responsible for the manuscript and communication between the journal and co-authors. Electrical submission by E-mail is highly recommended although sending the manuscript by mail is also acceptable.

### **Preparation of manuscripts**

All manuscripts must be written in English with A4-size (210 mm x 297 mm), letter size (8 1/2"x11") or within the dimensions. The paper should be prepared with electronic text processing system and printable on a laser printer. Publisher recommends the use of the Microsoft Word editor, or some other editor system to produce fine quality manuscript. The list of margins is shown in Table 1. It is important to ensure the quality of language presentation of your paper. Therefore, English corrections by native speakers are highly recommended before submission.

Table 1. Summary of margins for A4 sheet to be used

| Item   | Margin (mm) |
|--|-------------|
| Top margin of the first page                 | 36          |
| Top margin of the subsequent pages           | 20          |
| Bottom margin                                | 36          |
| Left & right margin of main body text        | 20          |
| Left & right margin of abstract and keywords | 35          |

The contents of a paper should be arranged as follows: Title, Author(s), Affiliation(s), E-Mail address, Abstract, Keywords, Main body of paper, Acknowledgments (if any), References (if any) and Appendices (if any). The typeface fonts recommended for the manuscript are Times New Roman and Arial, only.

**Title:** The first line of title is located 3rd line from the top of printing box. This space is reserved for Editorial Headings. Please do not write anything at that place. The title of the paper should be written centered, single space, in 14pt size Arial face letters. The title must not exceed three lines.

**Author(s):** The author's name, without degrees or qualifications, should include first and middle (if any) name initial, and surname. It should be written centered, in 12pt size Arial face letter, one and half line (18pt) below the title.

**Affiliation(s):** Author's affiliation should be written centered, in 9pt size Times New Roman with one line (11pt) space below the list of authors.

**E-mail Address:** E-mail address of authors should be centered, in 9pt size italic with underline.

**Abstract:** The abstract has to be composed of no more than 200 words. Set up additional 15mm left and right margins so the abstract width is 140mm. The abstract should be typed in 9pt size letter with two-line space below the E-mail address.

**Keywords:** List no more than five keywords. The 12pt space should separate the keywords line from the abstract. This line should be written left aligned to the margin of abstract and must begin with words 'Keywords:' written in the bold normal 9pt size letter. Keywords should be written in 9pt size letter.

**Main Text**

The paper should be typed using 9pt size letter with single spacing between text lines. New paragraphs are to be indented 6 mm from the left-hand margin, with no extra space between paragraphs.

The citation of figure(s), photograph(s), reference(s) and equation(s) have to be abbreviated as Fig.i; Photo i; Ref. [i]; Eq.(i) or, in plural form, as Figs i, j; Photos i, j; Refs [i, j]; Eqs (i, j)-where i, j stand for a numbers. Above phrases are typed in full word when they appear as the first word of sentence.

Citation of table(s) is always written in full word -Table i, and Tables i, j. Please be consistent in the use of capital letters, abbreviations and punctuation.

**Headings:** Do not use more than three level depths of headings.

First-order headings: these are typed in bold normal 10pt size upper-case letter of Arial. One line of space is inserted before and after each the heading. They are typed left aligned.

Second-order headings: these are typed left aligned, in normal 10pt size of Times New Roman. Put one line of space before them.

Third-order headings: typeset in 9pt italics, with capital initial letters. The text that follows the heading is written in the same line. There is no additional space before such headings.

**Equations:** Equations are numbered and written in parentheses. Equation should be left aligned with 6mm indent from the left margin. Leave a 6pt space above and below to separate it from the surrounding text. The equation number should appear at the extreme right of the line. Please pay attention that all variable references in text must be written the same style as in displayed equations.

**Tables:** Tables must be set as part of the text. All tables must have a caption centered over the table and should be numbered sequentially and start with 'Table i:' (i stands for a number). Leave one line space above and below tables.

**Figures and Photographs:** All figures and photographs should be numbered sequentially and captioned. The caption should be written centered below them and start with 'Figure i:' and Photo i (i stands for a number). Figures and photographs should be embedded in the document. It should be avoided to group them at the end of a paper. Instead, the figures and photographs should be placed as close as possible to their invocation in text.

**References:** The references are numbered in the order of citation in the text body. They

should be given at the end of paper in numerical order. It should be typed with normal 9pt size letter. The arrangement of reference items is shown below for examples. Be sure surname first rule applied. For the case of Japanese journals published not in English, the formal English title should be written with comment “(in Japanese)”. When there is no formal English title, their phonetic expression should be given.

### References

- [1] Toda, M., Kondo, Y., Niimi, T., Higuchi, Y., Endo, K., Hamada, F.; "Synthesis of fluorescent molecular sensory system for endocrine disruptors based on dansylthiacalix[6] arenes", *Collect. Czech. Chem. Commun.*, **69**, 1381-1394 (2004).
- [2] Yamada, M., Shibayama, A., Kondo, Y., Hamada, F.; "Selective Extraction of Precious Metal from Automotive Catalyst Residue by Thiacalix[6]arene Derivatives", *Int. J. Mater. Eng. Resour.*, **15(1)**,13-15 (2007).
- [3] Kondo, Y., Hamada, F.; "Improvement Method for Synthesis of *p*-tert-butylthiacalix[n]arenes; Effect of Using Base Catalyst with Carboxylic Acid", *J. Incl. Phenom. & Macro.Chem.*, **58**, 123-126 (2007).

### Submission of Manuscript

Send a manuscript or the PDF-file by E-mail to the following address.

Editorial office of International Journal of the Society Materials Engineering for Resources

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Sending the manuscript by mail is also acceptable.

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